



Saint Alphonus

A Member of Trinity Health

Release of Medical Records for Continuing Care

HEALTH INFORMATION MANAGEMENT (HIM)

Saint Alphonus
Regional Medical Center - Boise

HIM Hours: 7:00am – 7:00pm, Daily
Phone: (208) 367-6248 (Release of Information)
(208) 367-2101 (HIM Phone tree)
Fax: (208) 367-2699

AFTER HOURS, URGENT REQUESTS ONLY:
Call main hospital number, (208) 367-2121, and the regional command center will process the request.

Saint Alphonus
Medical Center - Nampa

HIM Hours: 8:00am – 4:30pm, Mon-Fri
Phone: (208) 205-2166 (Release of Information)
(208) 205-2150 (HIM Phone tree)
Fax: (208) 205-2154

AFTER HOURS/WEEKENDS, URGENT REQUESTS ONLY:
Call main hospital number, (208) 205-1000, and the regional command center will process the request.

Saint Alphonus
Medical Center - Ontario

HIM Hours: 8:00am – 4:30pm, Mon-Fri
Phone: (541) 881-7220 (HIM Phone Tree)
Fax: (541) 881-7182

AFTER HOURS/WEEKENDS, URGENT REQUESTS ONLY:
Call main hospital number, (541) 881-7000, and the regional command center will process the request.

Saint Alphonus
Medical Center - Baker City

HIM Hours: 7:30am– 4:30pm, Mon-Fri
Phone: (541) 524-7780
Fax: (541) 524-7984

AFTER HOURS/WEEKENDS, URGENT REQUESTS ONLY:
Call main hospital number, (541) 523-6461, and the regional command center will process the request.

Saint Alphonus
Medical Group

Contact each individual clinic directly for copies of medical records. Each clinic maintains its own medical records.

After hours, Saint Alphonus – Boise MAY have access to electronic physician office notes for emergent/urgent continuing care (this does not apply to Baker City). Notes are only available if dictated.