

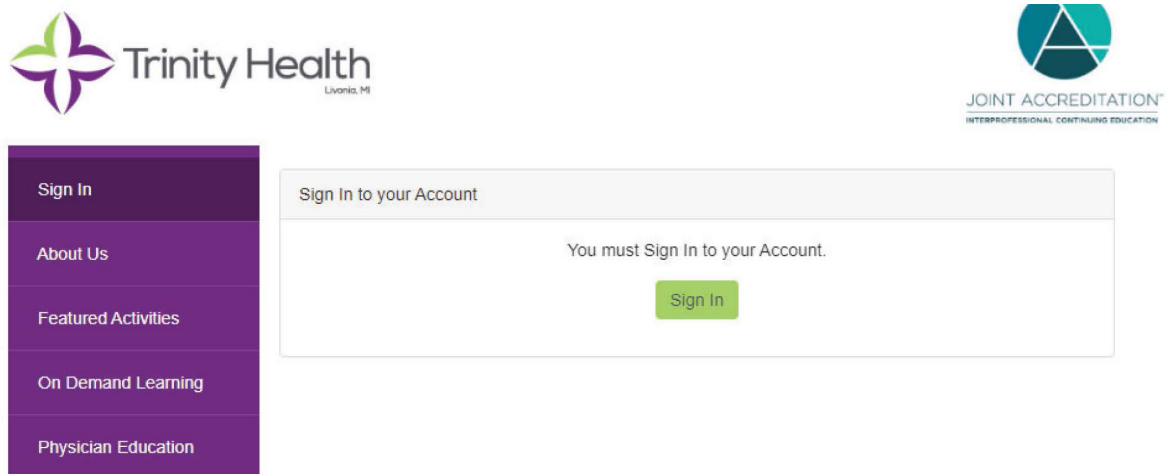
Guide to Create CME Tracker Profile and Claim Credits

NOTE: If you have already created a profile in CME Tracker, please skip to STEP 2

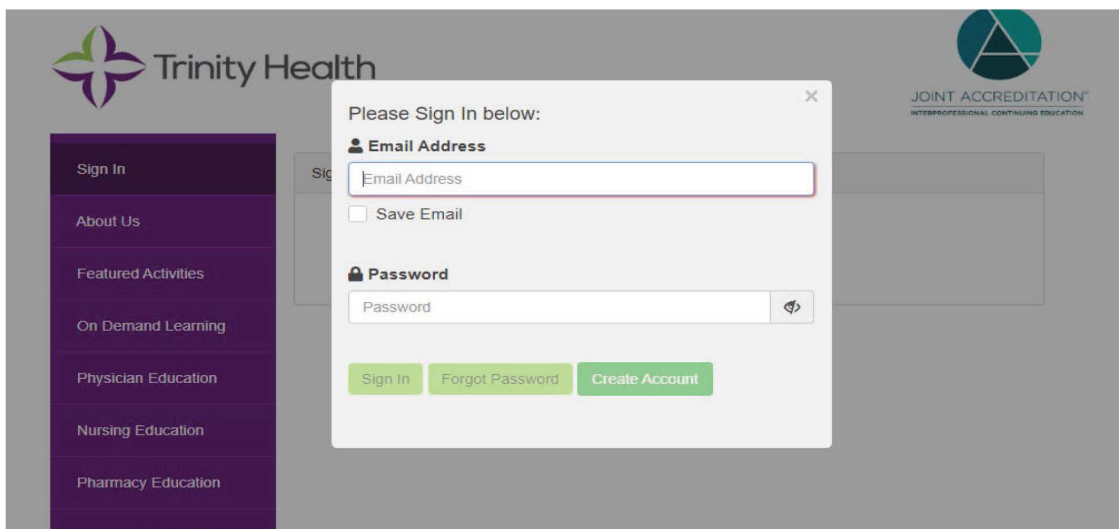
STEP 1

Please use this link: <https://cmetracker.net/THLMI/Publisher?page=pubOpen#/myPortal>

You will see the following screen: **Click SIGN IN**



On the next screen: Enter Your email address and click CREATE ACCOUNT



You will see the below screen as a secondary verification to make sure you do not already have an account: Enter your last name and phone number-**SUBMIT**

Secondary Lookup

You may have an existing account within the system. Please enter the information below to activate your account. If you do not have an account, you will be directed to create one.

Last Name
NewCMETracker

Phone Number
(734) 343-3222

Submit

Credits Offered:
ACPE - 1.00

If you do not have an account found, the below screen will show-click **CONTINUE**

Account Not Found.

Click Continue button and create account.

Continue Try Again

Last Name

Please complete all areas of the profile:

- Be sure to complete all areas where there is an asterisk. You must enter credentials, status and your license number. If you are unsure of your license number, you may enter 0000 but you should come back at a later date and update it with your actual number so that it will appear on your transcript.
- **For Pharmacists ONLY:** You must enter your birthday mo/yr and your NABP number to receive credits.
- Please note that when you enter your Credentials, CME tracker will generate a popup message with the type of credits you will receive. Once you have completed your profile, click "Save profile".

You have now created your CME tracker profile and can proceed to the next step

Online Profile

[Save Profile](#)

Account Information	
Email *	<input type="text"/>
Re-Enter Email *	<input type="text"/>
Password *	<input type="password"/>
Re-enter Password *	<input type="password"/>

MOC Board	
Not all CME Activities will have MOC Points/Credit	
Are you a Board Member?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Profile Information			
First Name *	<input type="text"/>	Address *	<input type="text"/>
Last Name *	<input type="text"/>	Address 2	<input type="text"/>
Credentials *	<input type="text"/>	City *	<input type="text"/>
Affiliation	<input type="text"/> <input checked="" type="checkbox"/>	State *	<input type="text"/> <input checked="" type="checkbox"/>
Specialty *	<input type="text"/> <input checked="" type="checkbox"/>	Zip *	<input type="text"/>
Sub Specialty	<input type="text"/> <input checked="" type="checkbox"/>	Country	<input type="text"/> <input checked="" type="checkbox"/>
Are you a Physician, Nurse, Pharmacist or Allied Health? *	<input type="text"/> <input checked="" type="checkbox"/>	Phone *	<input type="text"/>
Status	<input type="text"/> <input checked="" type="checkbox"/>		
Licence Number	<input type="text"/>		

Fields marked with * are required. Please fill in required fields and click "Save Profile".

[Save Profile](#)

STEP 2

You may now proceed with the link that was sent to complete the evaluation and claim credits.

For further assistance, please contact your CE site Liaison or Trinity Health System Office of Interprofessional Education at CME@trinity-health.org

Pertinent Information

1. You must sign in at the registration table AND do the online evaluation after the event to obtain your Continuing Education Credits **EVENT ID 85470**
2. To claim your credits please make sure you have a **CME Tracker Profile** and go to the link or scan the QR code that is posted in the auditorium.

The link and QR code (along with instructions) will be emailed to all who have registered or filled out their information on the Email Sign Up sheet for ease of clicking a link

For Continuing Education Questions: Contact Cali Klimke, CME Coordinator

cali.klimke@saintalphonsus.org



JOINT ACCREDITATION™
INTERPROFESSIONAL CONTINUING EDUCATION

Joint Accreditation Direct Accreditation Statement

"In support of improving patient care, Trinity Health is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team."



IPCE CREDIT™

Designation of Credit Statement

This activity was planned by and for the healthcare team, and learners will receive up to 6.50 Interprofessional Continuing Education (IPCE) credits for learning and change."