



Saint Alphonsus

Foundation

Chair Cover and Sash Rental Contract

Our chair covers will dress up your event beyond your expectations.

PRICES:

Standard rate (add sales tax to prices listed)

- Ivory or Black Chair Covers - \$3.50 each
- Lamé and Taffeta Chair Covers - \$2.00 each
- Sashes (available in Gold, and Pink Organza) and Chair Bands (available in Red & Green plaid pattern, and in Red with Gold Swirl) - \$.50 each

Non-profit rate

- Ivory or Black Chair Covers - \$2.50 each
- Lamé and Taffeta Chair Covers - \$1.00 each
- Sashes (available in Gold, and Pink Organza) and Chair Bands (available in Red & Green plaid pattern, and in Red with Gold Swirl) - \$.25 each

OTHER TERMS & INFORMATION:

- Chair covers and sashes must be reserved at least 30 days in advance (subject to availability).
- 50% of total rental fee is due before or at the time of pick up in order to reserve the chair covers and sashes for your event.
- Pick-up hours at storage are between 8:00 a.m. and 3:00 p.m. but prior arrangements must be made with Foundation staff at 367-2759. Our storage unit is located at 5119 Irving (if you're headed south on Curtis from the connector, pass the Statesman on your left and Irving is the immediate next street on the left. Go for about 3/4 mile and our storage unit is on the right.) Please drop-off at 1070 N Curtis Rd., Suite 240.
- Sashes must be returned rolled and in bins, (as you received them). You will be charged another \$.25 for each sash not rolled when returned.
- A replacement fee will be charged for items not returned or damaged beyond repair. \$40.00 per chair cover, \$3.00 per sash, \$15.00 per bin and \$.25 per plastic bag.
- All chair covers and sashes must be returned within 7 days after your event.
- We will do our best to provide you with your requested number of chair covers and sashes in good condition; however, it is ***your responsibility*** to check the ***quantity and condition*** of chair covers and sashes within 24 hours of your event. If we are not notified that any items are missing or damaged, you will be responsible for repair or replacement. With 24 hours notice, we will gladly exchange items at no extra charge to you so that you have them for your event.

Contact Name: _____

Organization (if applicable): _____

Non-profit tax id # (if applicable): _____

Address: _____ City: _____ Zip: _____

Phone (cell): _____ Phone (hm): _____ Phone (wk): _____

Email: _____

Event: _____ Event date: _____ Event location: _____

Chair cover quantity: _____ Sash quantity: _____ Gold _____ Pink _____

Signature (verifies you agree to all the terms as they are described above): _____ Date: _____

**All proceeds benefit Festival of Trees projects.*